

MSP® Managing Benefits Foundation and Practitioner Certification Virtual Course

Duration

Foundation and Practitioner combined – 5 days and two exams

Course Description

Managing Benefits® Foundation and Practitioner is a combined training course, which covers both Foundation and Practitioner content. The first part of this course will focus on the Foundation section, which provides delegates with fundamental understanding of Managing Benefits principles, approaches, roles, responsibilities, and procedures. The Managing Benefits guidance that delegates will work with will allow them to acknowledge current programme, project, and portfolio management policies, and will enable them to comprehend benefits management so that the wider organisation goals are considered. Delegates will need to take a Foundation examination at the end of the Foundation teaching section.

The second part of this integrated training course will concentrate on the Practitioner material. The Practitioner segment will confirm whether or not the delegate possesses sufficient knowledge of Managing Benefits to adopt and apply it to real scenarios. Throughout this section of the course, delegates will have to determine solutions to example problems that may arise in the workplace. Roles and responsibilities will also be explored, as in realistic terms, delegates will need to identify what tasks need to be completed by what member of staff, hence the Practitioner course allows them to practice this. Delegates will also need to take a Practitioner exam in order to gain the overall certification.

Managing Benefits Foundation and Practitioner is accredited by APMG (Accrediting Professional Managers Globally).

Target Student

This Managing Benefits® Foundation and Practitioner training course is designed for those who wish to administer successful business change, namely Change Managers, Change Management Professionals, Change Leaders, Change Appraisers, Change Initiators, Change Evaluators, Change Implementers, Change Enablers, and Change Support Staff. As well as these, Senior Executives, Benefits Managers, Senior Responsible Owners, Portfolio Managers and Staff would benefit from this training course, as will those involved in Finance, Procurement, Internal and External Auditors, Strategic Planners, and Operational Performance Managers.

Prerequisites

There are no prerequisites for this combined training course.

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Delivery Method – VIRTUAL Training

Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities virtually delivered on Zoom, Ottawa time – 9 AM – 4:30 PM, with breaks. To provide delegates with the opportunity to sit the MSP Foundation and Practitioner Examinations.

Course Content

This Managing Benefits Foundation and Practitioner training course explores the following areas:

Managing Benefits® Foundation Section	
Managing Benefits Overview - What is Managing Benefits?	The Managing Benefits Principles
The Managing Benefits Cycle	Identifying and Quantifying Benefits
Benefits Value and Appraisal	Benefits Planning
Benefits Realisation	Portfolio-Based Benefits
Implementing Managing Benefits	Sustaining Benefits
Managing Benefits® Practitioner Section	
Applying Managing Benefits Guidance	Identifying and Analysing Benefits
Quantifying Benefits	Managing and Incorporating Principles of Managing Benefits
Reviewing and Appraising Benefits	Benefits Preparation
Current and Future Benefit Realisation	Portfolio-Based Benefits Management Application
Maintaining Benefits	Responding to External Factors

Exams

The course has been designed to prepare delegates for and comply with the syllabus requirements of the MSP® Managing Benefits Foundation and Practitioner Examinations. These exams are included in the course.

The Foundation exam is a one-hour, closed-book, exam consisting of 60 questions, needing 33 correct answers to pass the exam and demonstrate a broad knowledge of the MSP method.

The scenario-based Practitioner exam tests candidates' ability to analyse and justify the application of MSP in different circumstances. 2 hours and 30 minutes is allowed in the open book exam to attempt 70 questions, of which 38 questions answered correctly results in a pass. There are now only two types of exam questions but they still probe deep knowledge of the MSP method and demonstrate candidates' readiness to apply the new concepts and skills in the workplace.

Cost - includes course work material, manual and exams

Per person:

Foundation & Practitioner level (5 days) CAD \$2,845 + \$369.85 tax = \$3,214.85, includes 2 exams

This is an intensive course and runs from 9 AM to 4:30 PM daily, with breaks.

To register, contact Kathy Ring (kring@therightdoor.ca) and an invoice will be sent to the delegates) (or alternate department person for credit card payments) and full payment to be made (by credit card or other) before the course work material and manual are delivered and the course commences.

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Upon full payment, the manual and course work material will be delivered (either by hand or by courier) to each paid delegate. Once paid and the material is delivered, it is **NON REFUNDABLE**, however, if the delegate is unable to attend for any reason, a replacement is acceptable and transferring the manual and course material to the replacement will be up to the original delegate. The Right Door Consulting & Solutions Inc are not responsible for finding a replacement nor transferring the course material to the new delegate.

Pre-course work

Please note that there is “homework” to do before the course starts. Don’t take this lightly. The coursework material will be provided to you well in advance so that you can do this pre-course work and get to know the material better.

Use of laptops and computers

We highly recommend that you do NOT use your company-issued laptop or computer due to the firewalls, anti-virus protections, and other issues that may prevent you from installing PeopleCert and ExamShield. They are totally safe to install but if it’s the only computer you have, discuss with your IT admin first. Please do not wait until a day or two before the course is to commence.

Exam booking

You will receive emails from PeopleCert prior to the course start date advising you to book your exam slots ASAP. Ideally, the Foundation exam can be taken on or after the 3rd day’s online session and the Practitioner on or after the 5th day’s online session. However, we recommend booking the exam(s) only when the delegate feels ready and prepared to take it but within about 2 weeks after the course has finished.

DO NOT BOOK your exams until you are ready as PeopleCert will charge for any changes and should you not pass the exam, you will have to pay to re-sit.

Also, please note that you will be asked to provide photo ID to prove it is you taking the exam. Make sure that your ID is up to date. If you have booked with PeopleCert before for other exams (Prince for example) and used one name at that time but now you are married, divorced, etc and there has been a name change, and your ID no longer matches, be sure to have the marriage certificate or other proof on hand.

**For further information or to register, please contact Kathy Ring
email: kring@therightdoor.ca or call cell 514-970-4242.**



**We continue to support our clients working remotely, and safely
during the COVID-19 precautions.**



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