

# MSP® Foundation Certification Virtual Course

## Duration

Foundation level only - 3 days and 1 exam

## Course Description

All organisations and companies undergo continuous change and improvement as a natural process. The main vehicle for delivering change is the project. However, there is a limit to what one project can achieve and major change may often only be delivered through a collection of related projects, i.e. a Programme.

Programmes are complex, difficult and carry substantial risk. They involve many parts of an enterprise and a great deal of valuable resources. The impact of not managing them successfully could be considerable. Programmes require effective management to be successful. Programme Management provides a proven framework for managing collections of related projects that deliver benefits to the business.



This course will give delegates a sound understanding of the principles and practice of successful Programme Management and prepare delegates for the MSP Foundation examination.

## Exam Certification

The exam certification is accredited by PeopleCert on behalf of Axelos. Training and exam certification is included in the cost of this course.

## Target Student

Programme Managers, Senior Responsible Owners, those managers involved in Business Change, Programme Support staff, Project Managers who will undertake roles in Programmes and all staff seeking a professional qualification in Programme Management.

## Prerequisites

While not essential delegates will achieve most benefit if they have a good appreciation of the principles and practical experience of Project Management, ideally utilising a recognised structured methodology. It would be helpful if they have some knowledge and/or experience of strategic or business planning.

## Delivery Method – VIRTUAL Training

Instructor led, group-paced, classroom-delivery learning model with structured hands-on activities virtually delivered on Zoom, Ottawa time – 9 AM – 4:30 PM, with breaks.

*continued*



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### Performance-Based Objectives

To provide delegates with a good understanding of the OGC (Office of Government and Commerce) approach to Programme Management (as per their publication, *Managing Successful Programmes®*). In addition, it will help to prepare delegates for the MSP® Foundation examination.

#### This course will enable delegates to:

- Explain the need for programme management.
- Explain the role of programmes in delivering business change.
- Describe programme management and its environment.
- Describe the relationship between the Transformational Flow and the Themes.
- Describe the inputs, outputs and purpose together with the correct sequence of processes in the Transformational Flow.
- Describe the overall responsibilities of the programme team.
- Define the fundamental importance of the Governance Themes

### Course Content

Introduction to Programme Management	Introduction to Managing Successful Programmes
The Transformational Flow	Vision
Blueprint	Organisation and Programme Office
Leadership and Stakeholder Engagement	Benefits Realisation Management
Business Case	Programme Planning & Control
Issue Management & Risk Management	

### Exams

The course has been designed to prepare delegates for and comply with the syllabus requirements of the MSP Foundation Examination.

The Foundation exam is a one-hour, closed-book, exam consisting of 60 questions, needing 33 correct answers to pass the exam and demonstrate a broad knowledge of the MSP method.

### Cost - includes course work material, manual and exam

#### Per person:

Foundation level only (3 days) CAD \$2,450 + \$318.50 tax = \$ 2,768.50, includes 1 exam

This is an intensive course and runs from 9 AM to 4:30 PM daily, with breaks.

To register, contact Kathy Ring ([kring@therightdoor.ca](mailto:kring@therightdoor.ca)) and an invoice will be sent to the delegates) (or alternate department person for credit card payments) and full payment to be made (by credit card or other) before the course work material and manual are delivered and the course commences.

Upon full payment, the manual and course work material will be delivered (either by hand or by courier) to each paid delegate. Once paid and the material is delivered, it is **NON REFUNDABLE**, however, if the delegate is unable to attend for any reason, a replacement is acceptable and transferring the manual and course material to the replacement will be up to the original delegate. The Right Door Consulting & Solutions Inc are not responsible for finding a replacement nor transferring the course material to the new delegate.

### Pre-course work

Please note that there is “homework” to do before the course starts. Don’t take this lightly. The coursework material will be provided to you well in advance so that you can do this pre-course work and get to know the material better.

### Use of laptops and computers

We highly recommend that you do NOT use your company-issued laptop or computer due to the firewalls, anti-virus protections, and other issues that may prevent you from installing PeopleCert and ExamShield. They are totally safe to install but if it’s the only computer you have, discuss with your IT admin first. Please do not wait until a day or two before the course is to commence.

### Exam booking

You will receive emails from PeopleCert prior to the course start date advising you to book your exam slots ASAP. Ideally, the Foundation exam can be taken on or after the 3rd day’s online session. However, we recommend booking the exam(s) only when the delegate feels ready and prepared to take it but within approximately 2 weeks after the course has finished.

**DO NOT BOOK your exam until you are ready as PeopleCert will charge for any changes and should you not pass the exam, you will have to pay to re-sit. PeopleCert will offer you Take2, which needs to be paid for before you sit the exam. Please note that The Right Door has no involvement with Take2 but we do recommend it.**

Also, please note that you will be asked to provide photo ID to prove it is you taking the exam. Make sure that your ID is up to date. If you have booked with PeopleCert before for other exams (Prince for example) and used one name at that time but now you are married, divorced, etc and there has been a name change, and your ID no longer matches, be sure to have the marriage certificate or other proof on hand.

**For further information or to register, please contact Kathy Ring  
email: [kring@therightdoor.ca](mailto:kring@therightdoor.ca) or call cell 514-970-4242.**



**We continue to support our clients working remotely, and safely  
during the COVID-19 precautions.**



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